

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

December 10, 2018

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, December 10, 2018 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present

Denise Gates
Dr. Jerry Hamm
Darrel Harbaugh
Trudie Kritz
Magan Martin
Robert Roesky

Board Members Absent

Robert Robson

Others Present

Dr. Craig Correll	Superintendent
Lora Stalford	Curriculum Director
Michael Speer	Asst. Superintendent/Business Manager
Travis Stalford	Principal, FKHS
Tim Heflin	Asst. Principal, CES
Jennifer Bright	Principal, CES
Jeff Pegues	Principal, RMS
Amanda Cavaness	Principal, ELC
Trey Thompson	Asst. Principal, CES
Danny	Vice-President, Crossland Construction

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Denise Gates. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Denise Gates to adopt the consent agenda, second by Trudie Kritz.
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, November 12, 2018 and special meetings, November 26, and November 28, 2018
- B. Acceptance of Resignations/Retirement
 1. Resignation – Karen Greenlee, Custodian, FKHS
 2. Resignation – Rosa Alonzo, ESOL Assistant, District
- C. Approval of Bills and Treasurer's Report

Payroll	\$ 546,168.96	Indian Ed.	\$ 806.55	Title IV	\$ 3,298.00
General Fund	\$ 119,487.69	JOM	\$ -	Title VI-B	\$ 1,815.07
LOB	\$ 62,292.89	KPERS	\$ -	21st CCLC-CES	\$ 101.14
4 Yr old AR	\$ 328.87	Textbook	\$ -	21st CCLC-ELC	\$ -
At-Risk	\$ -	Activity	\$ 6,592.92	Migrant Family	\$ -
Bilingual	\$ -	QZAB	\$ -	ECBG Grant	\$ 474.26
Capital Outlay	\$ 110,482.93	Bond & Int.	\$ -	PAT MEICHV I	\$ 2,718.37
Driver's Ed.	\$ -	Rec. Comm.	\$ 4,105.64	PAT MEICHV II	\$ 676.35
Food Service	\$ 91,294.62	Rec. Benefits	\$ 1,180.35	B&G Club	\$ 55.50
In-Service	\$ 2,004.70	Misc Gifts/Grant	\$ 133.42	Kids Lit Grant	\$ -
Parent Ed.	\$ 229.64	Title I-C Mig.	\$ -		\$ -
Special Ed.	\$ 454,466.42	Title I	\$ 1,394.42		
Vocational	\$ 2,300.67	Title II-A	\$ 25.02		

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Denise Gates commented on the high school play "River of Blood", stating that it was very good. Mrs. Gates stated the students and the teacher, Mr. Walrod, worked very hard and the performance really showed that hard work.
- Magan Martin commented on the recent 5th and 6th grade band concert held at CES and how much the students improve in just one year, a credit to the hard work of the student and the teacher.
- Darrel Harbaugh commented on the November Kansas State Board of Education meeting that was held in Coffeyville. Mr. Harbaugh continued saying it is a great honor the KS Board of Education wanted to have their November meeting in Coffeyville and tour the district to see all of the great things taking place. Dr. Correll added the extremely positive comments by the state board president that were made and the highly positive articles in both the Coffeyville Journal and the Montgomery County Chronicle that followed.

Central Office Reports:

1. Superintendent
 - a. Ashley Hooper – Community Health Clinic of Southeast Kansas (CHCSEK)
 1. Preliminary analysis of dental outreach program showed a huge increase in services for dental care of almost 15%
 2. 109 students received care who were identified as needing urgent care.
 3. Preliminary value of services provided to the entire district is \$208,210.
 4. Coffeyville is the model for school health. CHCSEK is in over 35 communities.
 5. The CHCSEK staff, instead of having a Christmas party is donating the funds to the district.
 - b. Strategic Plan Action Plan Updates
 1. Amanda Cavaness, Principal at the ELC, presented information to the school board on strategic plan updates at the Early Learning Center.
 - a. Outreach programs in a variety of areas have increased including masters level clinical social worker. Text messaging and email blasts have increased tremendously to inform parents of happenings at the building. A digital sign is in the lobby of the ELC that show events taking place at the ELC and district.

- b. Awareness of college and career options are presented and available for parents.
 - c. CHCSEK has provided a nurse onsite that provides needed care and health information.
 - d. BGTots Program is a program by the B&GClub that provides additional tutoring and mentoring for students after school and during the summer. This is available for all students at the ELC.
 - e. Exploration Place in Wichita, has a grant that allows them to visit the ELC, holding lessons for the students and present information on dental care.
2. Jennifer Bright (Principal at CES), Trey Thompson (Asst. Principal at CES), and Tim Heflin (Asst. Principal at CES) presented information to the Board on strategic plan efforts at Community Elementary School.
- a. ESOL population has risen considerably and hiring ESOL teacher has really helped with communication with parents as well as with teachers on interventions and strategies in the classroom.
 - b. New to communication efforts is the sending positive post cards twice a month. Teachers still make positive phone calls, but the teachers mail the post cards out to either the student or the parents. The "Catch of the Month" is something where the administrators or counselors "catch" a kid doing something good. Character Crusader is another program that has been implemented. Efforts in scheduling parent-teacher conferences has shown a positive impact with more parents attending conferences. This is something that is being considered for the entire building possibly for next year.
 - c. New signage has been purchased to help remind parents of procedures and daily events. Digital sign in the lobby also displays information on events both at CES and in the district.
 - d. College and Career options include "Career on Wheels" and "Career Café". Service learning through redesign looks a little different at each grade level, including sympathy rocks and care packages for military staff. Career pathways is also being added for students to investigate. Students get to pick the pathway they are interested in that they will have additional career information.
 - e. Mentoring program is being revamped as it cycles depending on the time availability for mentors to come into the school.
 - f. Tiered Instruction happens each day. If a student is struggling, then the teacher assistant will pull that student and work on the student or small group to aid in the learning of that particular topic. This allows the student to get the additional instruction that is needed targeted to their need. This form of instruction looks different at each grade level, but the goal is the same.
 - g. Currently the district uses "Everyday Math" at the elementary building, but they are currently investigating other options that better aligns with curriculum outcomes.
3. Jeff Pegues (Principal at RMS) presented information to the board.
- a. Tiering of instruction at the middle school looks a little different than the other buildings because everyone is grouped together. Multiple data-points are used to teach student at their level. Accelerated math objects are assigned based on their ability level, including advanced levels.
 - b. Students identified as being behind are placed in an additional class targeted towards the areas of need. Progress is monitored and additional testing is provided if necessary for additional services.

- c. The middle school staff is currently looking at a new language arts program that will meet the needs of the students, similar to what they currently have in mathematics.
 - d. ESOL needs are individualized and targeted towards each student. The additional ESOL teacher has really helped, especially with the growth in the number of students needing ESOL assistance.
 - e. RMS has started a booster club for additional community engagement. They have also started Facebook Live feeds of events taking place at the building. Parent-Teacher conferences now include child-care options sponsored by the student council. Student-led conferences has shown about a 16% increase in participation than the traditional parent-conferences. RMS social-media has over 1,000 followers with intercom announcement and pledge of allegiance streamed live on Facebook as well as having announcements on the radio.
4. Travis Stalford (Principal at FKHS) presented update information to the board on strategic plan efforts at the high school.
 - a. Several items at the middle school are also taking place at the high school. Student-led conferences have been implemented which is a different focus than the past. This is more focused on what the student plans are and future goals. This is an effort to get the parents more involved.
 - b. Plan meetings, are centered around the transition from high school to college and careers. These are held each month for both students and parents. This has allowed the school to narrow down and target specific areas such as FAFSA and scholarship options.
 - c. Each student must have five hours of service learning to graduate.
 - d. "The Twist" is the TV show that is getting out showing what is going on produced by the students, as well as the "Tornado Times" paper. Social-media efforts continue similar to the other buildings.
 - e. SCOPE time is adding additional time for students to travel and get additional help that they need. This is available three times each week.
 5. Dr. Correll introduced Danny Langerot, Vice-President with Crossland Construction in the construction management division.
 - a. Crossland Construction participated in the RFQ process for a Construction Manager at Risk and were selected by both the district's committee and the state as the company to work with. They will work with pre-bond work and design work.
 - b. Work with both the district and the Incite Design Team.
 - c. Crossland has worked with IDS previously so they have experience working with them. Crossland previously worked with the district as the Construction Manager at Risk, as well as general contractor, for the 2002 bonds for the construction of CES and the HVAC and lighting updates at RMS/FKHS.
 6. Facilities Meeting, Thursday, December 13, 2018 at 7:00 pm.
 - a. Thursday night is the first community meeting scheduled at 7:00 pm since the previous bond attempt failed. The plan is for participants to ask questions. We want to listen to them and what they have to say regarding the facilities, thoughts, concerns.
 - b. There are tours at both 6:00 pm and after the meeting if patrons are interested in touring the facilities.
 - c. This is a listening tour with a question and answer session available.

Child Nutrition Report
Travel Report
Coffeyville Recreation Commission (CRC) Report
Tri-County Special Education Report

Tri-County meeting is Wednesday, December 12, 2018

All remaining reports as printed on the agenda and in the Board Booklet

Executive Session:

Motion made by Robert Roesky to go into executive session for 10 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:46 pm. Seconded by Magan Martin. Motion carried 6-0.

Reconvened to Open Session at 7:46 p.m. with no action taken.

Motion made by Trudie Kritz to go into executive session for 15 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 8:01 pm. Seconded by Robert Roesky. Motion carried 6-0.

Reconvened to Open Session at 8:01 p.m. with no action taken.

Motion made by Magan Martin to go into executive session for 20 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 8:21 pm. Seconded by Dr. Jerry Hamm. Motion carried 6-0.

Reconvened to Open Session at 8:21 p.m. with no action taken.

Action Items:

Board action to approve Superintendent's recommendation of hiring Crossland Construction as the Construction Manager at Risk.

Motion made by Robert Roesky to approve the Superintendent's recommendation of hiring Crossland Construction as the Construction Manager at Risk, seconded by Dr. Jerry Hamm. Motion carried 6-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for administrator contracts.

Motion made by Trudie Kritz to approve superintendent's recommendation for administrator contracts:

Amanda Cavaness, Principal, ELC (1-year extension)
James Elliott, Assistant Superintendent/Technology (1-year extension)
Jeffrey Pegues, Principal RMS (1-year extension)

Jennifer Bright, Principal CES (1-year extension)
Kerri Stevens, Assistant Principal, RMS (1-year extension)
Luke Claar, Assistant Principal, FKHS (1-year extension)
Michael Speer, Assistant Superintendent/Business Manager (1-year extension)
Timothy Heflin, Assistant Principal, CES (1-year extension)
Travis Stalford, Principal, FKHS (1-year extension)
Treyton Thompson, Assistant Principal, CES (1-year extension)
Zach Johnson, Activities Director (1-year extension)

Seconded by Robert Roesky. Motion carried 6-0.

Board action to approve the Superintendent's recommendation for director contracts.

Motion made by Magan Martin to approve superintendent's recommendation for director contracts:

Allison Pryor, ESOL/Migrant Director
Griffin Walker, Director of Boys & Girls Club/Afterschool Programs
Lora Stalford, Director of Curriculum
Pam Lane, Director Food Service
Tom Hawthorne, Director Maintenance

Seconded by Dr. Jerry Hamm. Motion carried 6-0.

Board Action to approve the Superintendent's recommendation for employment termination.

Motion made by Denise Gates to approve superintendent's recommendation for employment termination of:

Clyde Collins, Bus Monitor/Crossing Guard

Seconded by Robert Roesky. Motion carried 6-0.

Board Reflection/Information Request:

- Magan Martin requested information on a short presentation of parent training that is done at the high school regarding summit learning.
- Trudie Kritz requested information regarding students enrolled as a student aid, or in On-the-Job Training, of Job Shadowing, dress in the professional manner acceptable at the work environment they are going to.

Adjournment:

At 8:37 p.m., President, Darrel Harbaugh adjourned this December 10, 2018 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.