

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445
Regular Meeting 6:00 p.m.**

March 18, 2019

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, March 18, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present

Denise Gates
Dr. Jerry Hamm
Darrel Harbaugh
Trudie Kritz
Magan Martin
Robert Roesky

Board Members Absent

Robert Robson

Others Present

Dr. Craig Correll	Superintendent
Michael Speer	Asst. Superintendent/Business Manager
Lora Stalford	Curriculum Director
Travis Stalford	Principal, FKHS
Stacy Campbell	Teacher, FKHS
Michelle Gard	Instructional Coach, FKHS
Melissa Barnett	Teacher, FKHS
Kristin Royse	Teacher, FKHS
Jeff Pegues	Principal, RMS
Brandi Wegner	Teacher, RMS
Samantha Hintz	Teacher, RMS
Alexis McMillen	USD 445 Student Services Coordinator

Adoption of Agenda:

Motion made by Trudie Kritz to adopt the agenda, second by Robert Roesky. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Denise Gates.
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, February 11, 2019
- B. Acceptance of Resignations/Retirement
 1. Resignation - Melissa Allen, Secretary, CES
 2. Resignation - Ashley Hill, Elementary Teacher, CES
 3. Resignation - Danny Garner, Custodian, FKHS
 4. Resignation - Mary Absher, Language Arts, FKHS
 5. Resignation - Lauren Rothove, Agriculture, FKHS
 6. Resignation - Tim Heflin, Assistant Principal, CES
- C. Approval of Bills and Treasurer's Report

Payroll	\$ 582,880.90	Indian Ed.	\$ 4,404.62	Title IV	\$ 2,923.67
General Fund	\$ 132,166.39	JOM	\$ 1,472.00	Title VI-B	\$ 821.48
LOB	\$ 52,106.24	KPERS	\$ -	21st CCLC-CES	\$ -
4 Yr old AR	\$ 96.00	Textbook	\$ -	21st CCLC-ELC	\$ -
At-Risk	\$ -	Activity	\$ 785.22	Migrant Family	\$ -
Bilingual	\$ 3,750.00	QZAB	\$ -	ECBG Grant	\$ 20,879.47
Capital Outlay	\$ 19,015.26	Bond & Int.	\$ -	PAT MEICHV I	\$ 112.08
Driver's Ed.	\$ -	Rec. Comm.	\$ -	PAT MEICHV II	\$ 1,022.33
Food Service	\$ 77,970.36	Rec. Benefits	\$ -	B&G Club	\$ -
In-Service	\$ 3,527.80	Misc Gifts/Grant	\$ 906.20	IPC Grant	\$ -
Parent Ed.	\$ 516.27	Title I-C Mig.	\$ -	Kids Lit Grant	\$ -
Special Ed.	\$ 90,467.86	Title I	\$ 5,743.56		
Vocational	\$ 7,029.51	Title II-A	\$ 1,082.58		

Open Forum:

- Ashley Rutherford, CRC Board Applicant

Miscellaneous Reports and Discussion:

Positive Comments:

- Robert Roesky attended the Jazz Band concert recently held. The concert not only included the jazz band students but also various guest members from the community.
- Darrel Harbaugh commented on the upcoming April 1st Forensics tournament at the high school. This tournament is a replacement for the one canceled earlier in the year.
- Michael Speer commented on the attendance at the high school production of "Legally Blonde Jr. the Musical". There was a great turnout by the community, staff and students supporting the theatre program.
- Dr. Correll commented on the number of visitors to the school district and the individual schools from all over the state and nation as well as a couple of international visitors.

Central Office Reports:

1. Superintendent
 - a. School Redesign Update
 - (i) Roosevelt Middle School – Presentation to the board by Principal, Jeff Pegues, teachers Samantha Hintz and Brandi Wegner.
 1. The goals are fluid and the overall plan is fluid as it is constantly being reviewed for ways things may be improved or done differently.
 2. Three key areas: social-emotional, academic cognitive and employability/technical skills.
 - a. Academic cognitive includes all of the areas of grades, attendance, involvement that you would typically find in the school. Grade point averages, classroom grades, homework completion are included. Fundamental life skills are also included.
 - b. Each week a lesson is completed on a wide variety of subjects, such as email etiquette, career reviews, job shadowing of professionals, interview skills including a mock job fair.
 - (ii) Social Emotional is at both the middle school and the high school and is presented here by Alexis McMillen, USD 445 Student Services Coordinator.
 1. Social-emotional areas is being intentional in addressing the interventions. Tier I interventions include a curriculum at each the high school and middle school. It is slightly structured differently at the high school and middle school. Awarding students for the proper behavior, and social involvement.

Regulation of emotions is the main skill that students are going to need as they progress forward. Both buildings have a “storm shelter” where students may go to calm down and become regulated again so that are able to continue.

Tier II interventions include Student of Concern Meetings are in place at both high school and middle school. These are for the next level of intervention for students.

Tier III ideas are currently being investigated, but is focused more on the students and the specific trauma the student has experienced and what is the best way to reach the student. The Tier III class utilizes the “Thinking for a Change” curriculum and method and is an intense class to help students. Parent permissions are secured for students to be in this class.

- (iii) Field Kindley Memorial High School – Presentation by Principal, Travis Stalford and teachers, Jenna Nash, Stacy Campbell, Michelle Gard, Melissa Barnett and Kristin Royle.
1. Many items are similar with the middle school.
 - a. When looking at the redesign, the state was looking at something with a personalized learning concept. Something that would help students to focus on their interests and at the same time educating students on curriculum standards.
 2. Academic Portion
 - a. Summit Learning curriculum was a key component of the redesign to focus the student skills in the areas that is needed. The program takes the lower level learners and gives them more of a rigorous curriculum to bring them up. The higher level learners are moved even further. This program challenges all of the students in the classroom versus the typical classroom that just focuses only on the middle group of students. This allows for the differentiation of instruction the teachers need to do in the classroom to reach all students.
 - i. Lower level students are starting to utilize a different way of learning. Many students were “stuck” in needing a book, but are branching out with projects and efforts. All of these are wrapped together in learning a different way than the traditional style of just sitting at a desk with a textbook.
 - ii. The math portion takes students into activities and projects of “why” they have to learn many different math skills. It helps the students with the application of the curriculum.
 - b. Career Cruising allows for students to look and research career choices.
 - c. The ACT was given to 77 juniors, with others taking the ASVAB, Accuplacer, and WorkKeys. Students choose two assessments depending on the individual plan of study (IPS). Students may change their IPS, but this helps students plan for their future.
 3. Student Travel Days
 - a. Three days a week, students are able to “travel” to another teacher’s classroom for additional help or to simply work on a project or assignment. This time has helped students become proactive in their education instead of relying on coming in afterschool, where students tend to have other obligations.
 4. Employability Skills
 - a. Performance reviews of the core career and employability skills is given as part of the grade in the class. Student self-assessments allow an opportunity for teachers and students to have a conversation and set goals to work on.

2. Business Manager/Clerk of the Board
 - a. 2019-2020 and 2020-2021 School Calendars
 - (i) The calendar committee, two representatives for the district and two representatives from NEA-Coffeyville met and worked out the calendar for the 2019-20 and 2020-21 school calendars.
 - (ii) Both of these calendars have been approved by the NEA-C leadership.
 - b. 2018-2019 School Hour Day Count
 - (i) Part of the redesign process at Community Elementary was an early release time built in on each Monday. Due to the inclement weather days being taken, the elementary would be short on time for the year that is required by the state. To alleviate that, the time has been calculated where these days would need to be reverted back to a full student-teacher contact day for the remainder of the school year.
 - c. Board Resolution 2019031801: A Resolution to Extend Term of Office
 - (i) This resolution is similar to the one passed by the board two years ago. The resolution extends the term of office for the four board members from the end of June to the second Monday in January, 2020.
 - d. Anticipated Summer Project List
 - (i) An anticipated project list was presented to the board of items that are needing addressed and are being looked at for the summer 2019.
 - e. Bond & Interest Update
 - (i) The annual request was made to the City of Coffeyville for a distribution from the Educational Sales Tax fund as well as the City's payment for the Bond & Interest payment for April 1, 2019.

Child Nutrition Report

Travel Report

Coffeyville Recreation Commission (CRC) Report

Tri-County Special Education Report

Tri-County Special Education Report was made verbally by Robert Roesky

- Annual audit report was reviewed
- The Directors report was reviewed that covered the legislative luncheon held in Topeka.
- Julie Bruington is retiring in July. Emily McCambridge will become the new Director.
- Preparing for negotiations for the upcoming school year.

Community Health Clinic of Southeast Kansas (CHC-SEK) Report

No report given.

All remaining reports as printed on the agenda and in the Board Booklet

Executive Session:

No executive session taken.

Action Items:

Board action to approve the Superintendent's recommendation and adopt Resolution No. 2019031801, a Resolution to Extend Term of Office.

Motion made by Robert Roesky to approve the Superintendent's recommendation to adopt Resolution No. 2019031801, a Resolution to Extend Term of Office, seconded by Dr. Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation and forgive the inclement weather days on February 7th and 8th.

Motion made by Trudie Kritz to approve the Superintendent's recommendation and forgive the inclement weather days on February 7th and 8th, seconded by Robert Roesky.
Motion carried 6-0.

Board action to approve the Superintendent's recommendation and change Monday early release days to full student contact days at Community Elementary.

Motion made by Robert Roesky to approve the Superintendent's recommendation and change Monday early release days to full student contact days at Community Elementary, seconded by Denise Gates. Motion carried 6-0.

Board action to appoint an applicant to Coffeyville Recreation Commission Board.

Motion made by Robert Roesky to appoint an applicant to Coffeyville Recreation Commission Board, seconded by Magan Martin. Motion carried 6-0.

Board action to approve the Superintendent's recommendation and adopt the 2019-2020 school year calendar.

Motion made by Robert Roesky to approve the Superintendent's recommendation and adopt the 2019-2020 school year calendar, seconded by Trudie Kritz. Motion carried 6-0.

Board action to approve the Superintendent's recommendation and adopt the 2020-2021 school year calendar.

Motion made by Robert Roesky to approve the Superintendent's recommendation and adopt the 2020-2021 school year calendar, seconded by Trudie Kritz. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for ELC classroom HVAC remodel.

Motion made by Robert Roesky to approve the Superintendent's recommendation of a RFP for ELC classroom HVAC remodel, seconded by Denise Gates. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for security cameras for the high school and middle school.

Motion made by Robert Roesky to approve the Superintendent's recommendation of a RFP for security cameras for the high school and middle school, seconded by Denise Gates. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for Food Service delivery truck.

Motion made by Robert Roesky to approve the Superintendent's recommendation of a RFP for Food Service delivery truck, seconded by Denise Gates. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for dishwasher at district kitchen.

Motion made by Robert Roesky to approve the Superintendent's recommendation of a RFP for dishwasher at district kitchen, seconded by Denise Gates. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for district concrete repair projects.

Motion made by Robert Roesky to approve the Superintendent's recommendation of a RFP for district concrete repair projects, seconded by Denise Gates. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for window sealing at Community Elementary School.

Motion made by Robert Roesky to approve the Superintendent's recommendation of a RFP for window sealing at Community Elementary School, seconded by Denise Gates. Motion carried 6-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for extension of Director's contract for the 2019-2020 school year

Motion made by Dr. Jerry Hamm to approve superintendent's recommendation for extension of Director's contract for the 2019-2020 school year:

Alexis McMillen, Coordinator of Student Services

Seconded by Magan Martin. Motion carried 6-0.

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Denise Gates to approve superintendent's recommendation for employment of:

Anita Walker, Physical Education, CES

Aric Scott, Custodian, FKHS

Johnny Bellamy, Custodian, FKHS

Seconded by Robert Roesky. Motion carried 6-0.

Board Action to Approve the Superintendent's Recommendation of Supplemental Contract

Motion made by Denise Gates to approve superintendent's recommendation for employment of:

Mateo Francisco, Asst. Track Coach, FKHS

Seconded by Robert Roesky. Motion carried 6-0.

Board Reflection/Information Request:

- Densie Gates, Robert Roesky and Magan Martin all thanked the teachers for their presentation and answering questions.
- Trudie Kritz commented on the teacher-student relationships in the classroom and how well out teachers work with students.
- Darrel Harbaugh requested information regarding financial education for students and parents who plan on attending a technical school after high school.

Adjournment:

At 9:07 p.m., President, Darrel Harbaugh adjourned this March 18, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board