

**MINUTES OF THE BOARD OF EDUCATION  
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**April 8, 2019**

**Regular Meeting 6:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, April 8, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Denise Gates	Dr. Craig Correll...Superintendent
Dr. Jerry Hamm	Lora Stalford...Curriculum Director
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Trudie Kritz	Luke Claar... Asst. Principal, FKHS
Magan Martin	Jeff Pegues...Principal, RMS
Robert Robson	Tim Heflin...Asst. Principal, CES
Robert Roesky	Trey Thompson...Asst. Principal, CES
<b>Board Members Absent</b>	Alexis McMillin...Dir. Student Support Services
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**Adoption of Agenda:**

Motion made by Robert Roesky to adopt the agenda, second by Magan Martin. Motion carried 7-0.

**Adoption of Consent Agenda:**

Motion made by Robert Roesky to adopt the consent agenda, second by Magan Martin.  
 Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, March 18, 2019
- B. Approval of Bills and Treasurer's Report

<b>Payroll</b>	\$ 563,003.83	<b>Indian Ed.</b>	\$ 2,002.00	<b>Title IV</b>	\$ 3,754.96
<b>General Fund</b>	\$ 81,277.13	<b>JOM</b>	\$ -	<b>Title VI-B</b>	\$ 1,326.82
<b>LOB</b>	\$ 67,530.30	<b>KPERS</b>	\$ -	<b>21st CCLC-CES</b>	\$ 1,333.92
<b>4 Yr old AR</b>	\$ 1,122.89	<b>Textbook</b>	\$ -	<b>21st CCLC-ELC</b>	\$ 5,413.50
<b>At-Risk</b>	\$ -	<b>Activity</b>	\$ 2,601.18	<b>Migrant Family</b>	\$ -
<b>Bilingual</b>	\$ 68.40	<b>QZAB</b>	\$ -	<b>ECBG Grant</b>	\$ 4,586.08
<b>Capital Outlay</b>	\$ 11,608.76	<b>Bond &amp; Int.</b>	\$ -	<b>PAT MEICHV I</b>	\$ 128.20
<b>Driver's Ed.</b>	\$ -	<b>Rec. Comm.</b>	\$ 28,044.85	<b>PAT MEICHV II</b>	\$ 808.68
<b>Food Service</b>	\$ 63,547.51	<b>Rec. Benefits</b>	\$ 8,557.15	<b>FKHS Com. Pool</b>	\$ 570.00
<b>In-Service</b>	\$ 3,111.47	<b>Misc Gifts/Grant</b>	\$ 243.99	<b>B&amp;G Club</b>	\$ -
<b>Parent Ed.</b>	\$ 324.79	<b>Title I-C Mig.</b>	\$ -	<b>Kids Lit Grant</b>	\$ -
<b>Special Ed.</b>	\$ 264,169.39	<b>Title I</b>	\$ 2,454.81		
<b>Vocational</b>	\$ 2,305.68	<b>Title II-A</b>	\$ -		

C. Acceptance of Resignations/Retirement

1. Resignation – Brian Nagle, Band Teacher, FKHS/RMS
2. Resignation – Kristin Royse, English Teacher, FKHS
3. Retirement – Cathy Manley, Teacher Assistant, CES
4. Retirement – Kimberly Lee, Library Aid, CES
5. Retirement – Phil Morrow, Maintenance, District

**Open Forum:**

No One Spoke at Open Forum

**Miscellaneous Reports and Discussion:**

**Positive Comments:**

- Mr. Roesky commented on the performances by the band and choir where many students received a 1 or 2 rating.
- Mrs. Martin commented on the school record breaking Shanacie Collins in the shot putt.
- Mrs. Martin also commented on the high school leadership camp on April 1<sup>st</sup> and how enjoyable a time the students reported having.

**Central Office Reports:**

1. Superintendent
  - a. Legislative Update
    - (i) Senate Bill 16 has now been signed by Governor Kelly. This results in about \$90 million dollars for Kansas schools.
    - (ii) Plans are still be developed for the use of new funds including: new staff positions, wage increases, insurance cost increases, transportation expenses, etc.
    - (iii) There was no change in the out-of-state student funding.
    - (iv) There was no change in the bond cap.
  - b. Behavior and Attendance Data
    - (i) Alexis McMillin, Director Student Services, Tim Heflin, Asst. Principal at CES and Trey Thompson, Asst. Principal at CES presented information to the board on the pilot classrooms at CES
      1. Pilot rooms were implemented this year. Two classrooms were grade at CES were focused on with "zones of regulation".
      2. PK-8<sup>th</sup> grade utilize a curriculum that is appropriate for each grade level.
      3. The data on behavioral referrals was 28% less than the non-pilot rooms
      4. There was 14% fewer absences in pilot rooms compared to non-pilot rooms.
      5. The second wave of classrooms has started (January 2019) with the third wave planned for the 2019-2020 school year.
    - (ii) Jeff Pegues, Principal at RMS, presented information to the board on behavior and attendance data.
      1. Information included the 7<sup>th</sup> and 8<sup>th</sup> grade classes comparing the information to the previous years and quarters for both grades.
      2. Attendance, tardy and behavior referral data was presented to the board.
      3. Information is broken down looking for patterns and/or trends of why certain data points are occurring. This information is then presented to the staff. This helps to drive improvement at the school.
    - (iii) Luke Claar, Asst. Principal at FKHS presented the high school data to the board.
      1. Considerable amount of time is spent with the staff reviewing data to identify any new trends that might be occurring. This starts as soon as the year starts to head off concerns as soon as possible.

2. Overall reduction in referrals from 2013 to 2018 by 33%. Tardy referrals are down 70% from 2014.
3. Moving the start time back to 8:10 and having a consistent schedule has helped a lot of the students and parents. In the past as much as three different schedules has been utilized.
- c. Handbook Information
  - (i) Handbook changes for each of the schools was past out to the board for review. Current handbooks are online.
  - (ii) At the May meeting of the Board, presentations by the building administration and approval will be on the agenda.
2. Business Manager/Clerk of the Board
  - a. Information shared over the bids that have been received. Summary sheet was shared with the board.
  - b. Information regarding the CVR settlement of the 2008 appeal was reviewed.

**Tri-County Special Education Report**

- Directors report included the calendar approval
- Both physical and mental needs of the staff was discussed at the meeting. This is to address the needs of those employee in high stress areas.
- Special Olympics Track days in in Erie on May 8<sup>th</sup> this year.

**Community Health Clinic of Southeast Kansas (CHC-SEK) Report**

**Child Nutrition Report**

**Travel Report**

**Coffeyville Recreation Commission (CRC) Report**

All remaining reports as printed on the agenda and in the Board Booklet

**Action Items:**

**Board action to approve Superintendent's recommendation and purchase Promethean Touchscreens for the Early Learning Center from CDW-G.**

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation to purchase Promethean Touchscreens for the Early Learning Center from CDW-G, seconded by Robert Robson. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation to purchase a food service box truck from Romans Motor Company.**

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation to purchase a food service box truck from Romans Motor Company, seconded by Robert Robson. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation of epoxy flooring bid from 4-State Maintenance & Supply Company.**

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation of epoxy flooring bid from 4-State Maintenance & Supply Company, seconded by Robert Robson. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation of camera/server purchase from American Digital Security.**

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation of camera/server purchase from American Digital Security, seconded by Robert Robson. Motion carried 7-0

**Action Items Personnel:**

**Board Action to Approve the Superintendent's Recommendation for Termination**

Motion made by Denise Gates to approve the superintendent's recommendation for the termination of employment for:

Aric Scott, Custodian, FKHS

Seconded by Robert Roesky. Motion carried 7-0.

**Board Action to Approve the Superintendent's Recommendation for Employment**

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

Melissa Strassburg, Agriculture Teacher, FKHS  
Veronica Burris, English Teacher, FKHS  
Austin Schopper, English Teacher, FKHS  
Chad Stanford, Intermediate Teacher, RMS

Seconded by Trudie Kritz. Motion carried 7-0.

**Board Action to Approve the Superintendent's Recommendation of Supplemental Contract**

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for a supplemental position for:

Sherry Blan, Asst. Girls Swim Coach, FKHS (2018-19 School Year)  
Sherry Blan, Summer Conditioning, FKHS (2018-19 School Year)  
Stacey Campbell, Summer Conditioning, FKHS (2018-19 School Year)  
Spencer McGlothin, Summer Conditioning, FKHS (2018-19 School Year)  
Tyler Thompson, Summer Conditioning, FKHS (2018-19 School Year)  
Matt Washburn, Summer Conditioning, FKHS (2018-19 School Year)

Seconded by Robert Roesky. Motion carried 7-0.

**Adjournment:**

At 7:50 p.m., President, Darrel Harbaugh adjourned this April 8, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board