

**MINUTES OF THE BOARD OF EDUCATION  
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**January 13, 2020**

**Regular Meeting 6:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, January 13, 2020 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

**Oath of Office:**

New Board Members, Gail Misch, Karen Rittenhouse, Jason Barnett and LaKisha Johnson took the Oath of Office to begin their term.

**Roll Call:**

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Lora Stalford...Curriculum Director
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	Dr. Zach Johnson...Athletic/Activities Director
Jason Barnett	Matt Jordan...KGGF Radio
Dr. Jerry Hamm	Valarie Suddock...Coffeyville Journal
LaKisha Johnson	

**Adoption of Agenda:**

Motion made by Robert Roesky to adopt the agenda, second by Dr. Hamm. Motion carried 7-0.

**Adoption of Consent Agenda:**

Motion made by Jason Barnett to adopt the consent agenda, second by Dr. Jerry Hamm. Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, December 9, 2019
- B. Approval of Bills and Treasurer's Report

<b>Payroll</b>	\$ 569,814.26	<b>Special Ed.</b>	\$ 385,160.72	<b>Title I</b>	\$ 1,089.77
<b>General Fund</b>	\$ 161,644.75	<b>Vocational</b>	\$ 14,040.70	<b>Title II-A</b>	\$ -
<b>LOB</b>	\$ 20,891.60	<b>Indian Ed.</b>	\$ 723.91	<b>Title I-C Mig.</b>	\$ 83.28
<b>4 Yr old AR</b>	\$ 67.27	<b>JOM</b>	\$ -	<b>Title IV</b>	\$ -
<b>At-Risk</b>	\$ 692.66	<b>KPERS</b>	\$ -	<b>Title VI-B</b>	\$ 352.16
<b>Bilingual</b>	\$ 106.08	<b>Textbook</b>	\$ -	<b>21st CCLC-CES</b>	\$ 8,559.82
<b>Virtual</b>	\$ 7.36	<b>Activity</b>	\$ 3,605.64	<b>21st CCLC-ELC</b>	\$ 13,011.80
<b>Capital Outlay</b>	\$ 157,553.16	<b>Bond &amp; Int.</b>	\$ -	<b>ECBG Grant</b>	\$ 13,501.29
<b>Driver's Ed.</b>	\$ 3.30	<b>Rec. Comm.</b>	\$ -	<b>PAT MEICHV I</b>	\$ 684.73
<b>Food Service</b>	\$ 57,541.62	<b>Rec. Benefits</b>	\$ -	<b>PAT MEICHV II</b>	\$ 30.96
<b>In-Service</b>	\$ 1,885.19	<b>Misc Gifts/Grant</b>	\$ 33,649.43	<b>B&amp;G Club</b>	\$ 25.97
<b>Parent Ed.</b>	\$ 293.00			<b>FKHS Pool</b>	\$ 4,227.38

C. Acceptance of Resignations/Retirement

1. Resignation - Stacy Campbell, Head Volleyball Coach, FKHS
2. Resignation - Kerri Stevens, Assistant Principal, RMS
3. Resignation - Jennifer Bright, Lead Principal 3-6, CES
4. Resignation - Melissa Carter, Lead Secretary, RMS

**Open Forum:**

No One Spoke at Open Forum

**Miscellaneous Reports and Discussion:**

**Positive Comments:**

- Dr. Jerry Hamm welcomed the four new board members to the board.
- Mr. Harbaugh congratulated Casey Woodward on being named Teacher of the Month

**Central Office Reports:**

1. Superintendent
  - a. Opportunities for Change
    - (i) With four new board members there are new opportunities for change.
    - (ii) The board room is being redesigned for a different atmosphere and purpose.
      1. New digital TVs have been added. This has many different purposes. The current projectors are in need of replacement and the TVs are actually cheaper and when the lights are on in the room the TV screens are clearer and easier to see. Touch screen TV has also been added to the room.
      2. The room is also being designed as a training area where teachers may utilize the technology to see if it would work in their classroom. Not all teachers will want the technology, nor will it work in all classrooms due to layout of the room and power availability in the room.
    - (iii) Meeting times for the board meeting could be reviewed to see if board members could meet earlier. Many of the presenters stay at school until 6:00 pm to present to the board. The board would like to start the meetings earlier in the evening.
  - b. Architects
    - (i) The architects were originally hired by the board to help with the previous bond attempts.
    - (ii) Currently, the architects have not been paid for their services. However, as the district moves forward with facility needs, they will be involved, so some costs will start showing up in the agenda reports.
  - c. Athletic/Activities Update
    - (i) Infrastructure – Shared folders with Coaches/Sponsors
      1. Inventory for various programs and sports
      2. Resources and shared ideas between programs
      3. Evaluation and goals of each program/sport
    - (ii) What's New
      1. NADO Live – promotes community engagement by allowing people who cannot make it to the games to be able to watch children, grandchildren, NADO school, etc.
        - a. These are streamed live and are archived on YouTube.
        - b. Promotion of our programs and our students.
        - c. Announcements for upcoming school events can be made.

- d. These are student led. This is new technology to the district and is being utilized. Students run the camera and the computer software that puts all of the information on the screen.
- e. This can be used for all types of different activities, not just sports.
2. Digital Scorer's Table
  - a. Promotion of players and programs
  - b. Student led and operated
3. RSchools Program
  - a. Notification to parents of scheduling, personalized calendars.
  - b. Goal is to have more effective communication with parents.
  - c. This will be available for anybody, parent, grandparent, community member.
  - d. The program eliminates possibilities of errors in communication and people hearing the wrong information. They all get the same information at the same time.
  - e. Information is instant and allows for more detailed focused communication.
4. New programs and additional staff for efficiency in instruction of the students.
5. Practice schedule utilizing a consolidating model

**Child Nutrition Report**

**Travel Report**

**Coffeyville Recreation Commission (CRC) Report**

**Tri-County Special Education Report**

Joy Hoffman, special education teacher at Parsons, works with students in the "Viking Workshop" where the students create projects that they in turn sell. These funds go back into the program.

All remaining reports as printed on the agenda and in the Board Booklet

**Executive Session:**

Motion made by Robert Roesky to go into executive session for 10 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:04 pm. Seconded by Karen Rittenhouse. Motion carried 7-0.

Reconvened to Open Session at 7:04 p.m. with no action taken.

**Action Items:**

**Board action to move the regularly scheduled board meeting for the remainder of the 2019-2020 school year to 5:00 pm.**

Motion made by Karen Rittenhouse to move the regularly scheduled board meeting for the remainder of the 2019-2020 school year to 5:00 pm. Seconded by Jason Barnett. Motion carries 7-0.

**Action Items Personnel:**

**Board action to approve the Superintendent's recommendation for administrator contracts:**

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for the employment of:

1. Amanda Cavaness, Principal, PK-2, ELC/CES (1-year extension)
2. James Elliott, Assistant Superintendent/Technology (1-year extension)
3. Jeffrey Pegues, Principal RMS (1-year extension)
4. Noel O'Kane, Assistant Principal, CES (1-year extension)
5. Michael Speer, Assistant Superintendent/Business Manager (1-year extension)
6. David Lovelace, Assistant Principal, CES (1-year extension)
7. Travis Stalford, Principal, FKHS (1-year extension)
8. Treyton Thompson, Assistant Principal, FKHS (1-year extension)
9. Zach Johnson, Assistant Principal/Activities Director (2-year contract)

Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation for director contracts:**

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

1. Lisa Stockton, Director of ESOL/Migrant
2. Griffin Walker, Director of Afterschool Programs
3. Lora Stalford, Director of Curriculum
4. Pam Lane, Director of Food Service
5. Terry Rittenhouse, Director of Maintenance
6. Alexis McMillin, Director of Student Services

Seconded by LaKisha Johnson. Motion carried 6-1, with Karen Rittenhouse abstained.

**Board action to approve the Superintendent's recommendation of supplemental contract**

Motion made by Jason Barnett to approve the superintendent's recommendation for a supplemental position for:

Albert Foreman, Assistant Softball Coach, FKHS

Seconded by LaKisha Johnson. Motion carried 7-0.

**Adjournment:**

At 7:10 p.m., President, Darrel Harbaugh adjourned this January 13, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board