

**MINUTES OF THE BOARD OF EDUCATION  
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**May 11, 2020**

**Regular Meeting 5:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*  
*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

**Due to the COVID-19 pandemic, Unified School District No. 445 Board of Education will be following the local, state and national recommendations and will be implementing social distancing via a Zoom meeting during the regular and special board meeting. The meeting was broadcast live on the district's social media page.**

The Board of Education of Coffeyville USD 445 met online, Monday, May 11, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:04 p.m.

**Roll Call:**

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Karen Rittenhouse	James Elliott...Asst. Sup./Technology
Robert Roesky	
Jason Barnett	
Dr. Jerry Hamm	
LaKisha Johnson	
	Board Members Absent

**Adoption of Agenda:**

Motion made by Jason Barnett to adopt the agenda, second by LaKisha Johnson. Motion carried 7-0.

**Adoption of Consent Agenda:**

Motion made by Gail Misch to adopt the consent agenda, second by Karen Rittenhouse. Motion carried 7-0.

- A. Approval of Special Meeting, April 6, 2020 and Regular Meeting, April 13, 2020
- B. Approval of Bills and Treasurer's Report

<b>Payroll</b>	570,664.12	<b>Special Ed.</b>	292,964.34	<b>Title I</b>	3,536.56
<b>General Fund</b>	216,541.59	<b>Vocational</b>	472.38	<b>Title II-A</b>	-
<b>LOB</b>	41,971.81	<b>Indian Ed.</b>	-	<b>Title I-C Mig.</b>	-
<b>4 Yr old AR</b>	133.65	<b>JOM</b>	-	<b>Title IV</b>	-
<b>At-Risk</b>	-	<b>KPERS</b>	-	<b>Title VI-B</b>	324.46
<b>Bilingual</b>	25.00	<b>Textbook</b>	-	<b>21st CCLC-CES</b>	6,073.20
<b>Virtual</b>	-	<b>Activity</b>	3,383.56	<b>21st CCLC-ELC</b>	1,894.66
<b>Capital Outlay</b>	5,967.35	<b>Bond &amp; Int.</b>	-	<b>ECBG Grant</b>	12,864.58
<b>Driver's Ed.</b>	-	<b>Rec. Comm.</b>	-	<b>PAT MEICHV I</b>	114.79
<b>Food Service</b>	49,560.80	<b>Rec. Benefits</b>	-	<b>PAT MEICHV II</b>	-
<b>In-Service</b>	-	<b>Misc Gifts/Grant</b>	304.26	<b>B&amp;G Club</b>	5.02
<b>Parent Ed.</b>	66.82				

- C. Acceptance of Resignations/Retirement
1. Resignation - Mikinzie Shafer, Elementary Teacher, CES
  2. Resignation - Heather Isle, Child Nutrition
  3. Retirement - Terrie Hayes, Elementary Teacher, CES
  4. Resignation – Emily Booth, PK Lead Teacher, ELC

**Miscellaneous Reports and Discussion:**

**Positive Comments:**

- Karen Rittenhouse stated she was very appreciative of the community who started the “adopt a senior” for the current year.
- Darrel Harbaugh commented on the Governors scholars’ recipients.
- LaKisha Johnson commented and enjoyed all of the “shout-outs” given to the teachers and the teacher assistants during the week. Mrs. Johnson also commented on the upcoming cruise night for the seniors and how great it is to show support for our seniors during this time. Mrs. Johnson also commented on the district recent award of the ELC grant for the 2020-2021 school year.
- Gail Misch commented how her visits with several seniors and how they are handling and understanding of what has to happen during this difficult time.

**Central Office Reports:**

1. Superintendent
  - a. Seniors responded to a survey and would like to have an in-person graduations ceremony if possible on July 18.
2. Business Manager/Clerk of the Board
  - a. Child Nutrition services continue to serve food to children ages 0-18 at Community Elementary School. This will also continue on through our summer food service program this year as work is being done at the NADO Café.

**Child Nutrition Report**

**Tri-County Special Education Report**

Yerkies and Michelle have been hired for another year for the financial audit for Tri-County. Joyce Gillman, who is the current board clerk, is retiring at the end of the current school year, so some office personnel are being shuffled around.

All remaining reports as printed on the agenda and in the Board Booklet

**Action Items:**

**Board action to approve the Superintendent’s recommendation of the 2020-2021 student handbooks (ELC, CES, RMS and FKHS).**

Motion made by Karen Rittenhouse to approve the Superintendent’s recommendation of the 2020-2021 student handbooks (ELC, CES, RMS and FKHS). Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve KSHSAA and the Superintendent’s recommendation of suspending the current 2.0 requirement for eligibility.**

Motion made by Jason Barnett to approve the Superintendent’s recommendation of suspending the current 2.0 requirement for eligibility. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation of First Student Contract Amendment due to COVID-19.**

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation of First Student Contract Amendment due to COVID-19. Seconded by Gail Misch. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation to accept the bid for dishwasher replacement at NADO Café from Joe Harding Sales and Service.**

Motion made by Robert Roesky to approve the Superintendent's recommendation to accept the bid for dishwasher replacement at NADO Café from Joe Harding Sales and Service. Seconded by Jason Barnett. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation to accept the bid for Exterior CES Stucco Painting and Brick Cleaning from JT Paint and Design.**

Motion made by Gail Misch to approve the Superintendent's recommendation to accept the bid for Exterior CES Stucco Painting and Brick Cleaning from JT Paint and Design. Seconded by Dr. Jerry Hamm. Motion carried 7-0.

**Board action to approve the Superintendent's recommendation to accept the bid for the RMS Electrical Switchgear Replacement from Kelly Electric.**

Motion made by Jason Barnett to approve the Superintendent's recommendation to accept the bid for the RMS Electrical Switchgear Replacement from Kelly Electric. Seconded by Karen Rittenhouse. Motion carried 7-0.

**Action Items Personnel:**

**Board action to approve the Superintendent's recommendation for employment**

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for the employment of:

Chelsea Muller, Elementary Teacher, CES  
Becky Swanson, Elementary Teacher, CES  
Ashley Tracey, Teacher Assistant PT, ELC  
Jasmine Jaimez, Teacher Assistant PT, ELC  
Jeri Geren, Agriculture Teacher, FKHS  
Meggin Waggoner, Elementary Teacher, CES  
Tara Thompson, Response to Intervention Teacher, CES  
Samantha Oliver, Elementary Teacher, CES  
Kari Price, Elementary Music Teacher, CES  
Deonta Wade, Physical Education Teacher, FKHS  
Daniel Vaughn, Elementary Teacher, CES

Seconded by Lakisha Johnson. Motion carried 7-0.

**Live broadcast of the board meeting ended at 5:34 pm.**

**Executive Session:**

Motion made by Robert Roesky to go into executive session to discuss an employee(s) performance pursuant to the nonelected personnel exception and to discuss proposed changes in the Negotiated

Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act and that the open meeting will resume in this room at 5:49 pm. Seconded by Jason Barnett. Motion carried 7-0.

Reconvened to Open Session at 5:49 p.m. with no action taken.

Motion made by Dr. Jerry Hamm to go into executive session to discuss an employee(s) performance pursuant to the nonelected personnel exception and to discuss proposed changes in the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act and that the open meeting will resume in this room at 6:04 pm. Seconded by Robert Roesky. Motion carried 7-0.

Reconvened to Open Session at 6:04 p.m. with no action taken.

**Adjournment:**

At 6:04 p.m., President, Darrel Harbaugh adjourned this May 11, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board

**AMENDMENT TO SCHOOL BUS TRANSPORTATION AGREEMENT BETWEEN  
COFFEYVILLE PUBLIC SCHOOLS AND FIRST STUDENT, INC.**

**THIS AMENDMENT** is made and entered into as of the \_\_\_\_ day of April, 2020 by and between Coffeyville Public Schools ("District") and First Student, Inc. ("Contractor") (collectively, the "Parties").

**WHEREAS**, the Parties entered into that certain School Bus Transportation Agreement dated July 20 (hereinafter the "Agreement"); and

**WHEREAS**, District may or has temporarily, intermittently, or permanently suspended classes during the current 2019/20 school year due to the COVID-19 pandemic (each a "Closure Period"); and

**WHEREAS**, in order to ensure operations/service continuity and preserve the labor force during any Closure Period, District and Contractor wish to amend the Agreement to ensure that during any such Closure Period, Contractor is paid for certain operations/service expenditures including, but not limited to, compensation of school bus drivers, monitors, administrators, as well as facility maintenance, fleet maintenance, technology and other operations/service related overhead costs.

**NOW, THEREFORE**, the Parties mutually agree as follows:

1. **COMPENSATION** The district agrees to pay contractor \$112,431.00 for transportation to cover the dates March 1, 2020 thru May 20,2020
2. In the event that a Closure Period continues into subsequent school years during the Term of the Agreement, the Parties shall renegotiate an equitable adjustment in compensation.

Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, this Amendment has been signed and executed in duplicate on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

**[DISTRICT]**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

**FIRST STUDENT, INC.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

## Nado Café Dishwasher Replacement

	<u>Vendor #1</u>	<u>Vendor #2</u>
<b>Item:</b>	Joe Harding Sales & Service Joplin, MO	5-Star Food Equipment Joplin, MO
<b>Model:</b>	Hobart CLPS76eN-BAS	Hobart CLPS76eN-BAS
<b>Hobart Dishwasher</b>	47,120.00	52,097.30
<b>Installation</b>	5,485.00	2,800.00
<b>Booster Heater</b>	2,990.00	3,130.01
<b>Total</b>	55,595.00	58,027.31
<b>Exhaust Ducting and Vent Fan if needed</b>	0.00	7,800.00
<b>Total + Optional Work</b>	55,595.00	65,827.31

### Exterior CES Stucco Painting and Brick Cleaning

Item:	<u>Vendor #1</u>	<u>Vendor #2</u>	<u>Vendor #3</u>	<u>Vendor #4</u>
	JT Paint and Design Bartlesville, OK	Evans Painting Joplin, MO	LPL Painting Co. Ochelata, OK	Bromley Painting Coffeyville, KS
Exterior CES Stucco Clean Paint accoring to RFP Brick Cleaning as needed	3,600.00 19,332.00	Declined to Bid	57,800.00	No Response
Freezer clean & paint	960.00		1,700.00	
<b>Total</b>	23,892.00		59,500.00	

Unofficial

### RMS Electrical Switchgear Replacement

	<u>Vendor #1</u>	<u>Vendor #2</u>	<u>Vendor #3</u>
<b>Item:</b>	Holt Electric So. Coffeyville, OK	Kelly Electric Independence, KS	Liebert Brothers Electric Coffeyville, KS
<b>Model:</b>		SQUARE-D I Line	SQUARE-D I Line
<b>Demo existing, Install New Square D I-Line, testing Balance and training</b>	No Response	26,789.00	35,000.00
<hr/> <b>Total</b>	0.00	26,789.00	35,000.00
<b>Concrete Pad (Optional)</b>		1,500.00	0.00
<hr/> <b>Total + Optional Work</b>	0.00	28,289.00	35,000.00

