

**MINUTES OF THE BOARD OF EDUCATION  
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**January 14, 2019**

**Regular Meeting 6:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, January 14, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

**Roll Call:**

**Board Members Present**

Denise Gates  
Dr. Jerry Hamm  
Darrel Harbaugh  
Trudie Kritz  
Magan Martin  
Robert Roesky

**Board Members Absent**

Robert Robson

**Others Present**

Dr. Craig Correll	Superintendent
Lora Stalford	Curriculum Director
Michael Speer	Asst. Superintendent/Business Manager
Travis Stalford	Principal, FKHS
Dr. Zach Johnson	Athletic/Activities Director
Jeff Pegues	Principal, RMS

**Adoption of Agenda:**

Motion made by Robert Roesky to adopt the agenda, second by Denise Gates. Motion carried 6-0.

**Adoption of Consent Agenda:**

Motion made by Robert Roesky to adopt the consent agenda, second by Trudie Kritz.  
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, December 10, 2018
- B. Acceptance of Resignations/Retirement
  1. Resignation – Nicholas Hart, Physical Education Teacher, CES (Effective end of 2018-19 school year)
  2. Resignation – Nicholas Hart, Head Girls Basketball Coach, FKHS
  3. Resignation – Angela Cook, Assistant Girls Basketball Coach
  4. Resignation – Kehly Austin, Custodian, CES
- C. Approval of Bills and Treasurer's Report

<b>Payroll</b>	\$ 551,867.40	<b>Indian Ed.</b>	\$ 660.30	<b>Title IV</b>	\$ 7,674.33
<b>General Fund</b>	\$ 91,311.51	<b>JOM</b>	\$ -	<b>Title VI-B</b>	\$ 1,428.16
<b>LOB</b>	\$ 72,184.09	<b>KPERS</b>	\$ -	<b>21st CCLC-CES</b>	\$ -
<b>4 Yr old AR</b>	\$ 637.67	<b>Textbook</b>	\$ -	<b>21st CCLC-ELC</b>	\$ -
<b>At-Risk</b>	\$ -	<b>Activity</b>	\$ 3,777.05	<b>Migrant Family</b>	\$ -
<b>Bilingual</b>	\$ -	<b>QZAB</b>	\$ -	<b>ECBG Grant</b>	\$ 19,659.22
<b>Capital Outlay</b>	\$ 6,578.91	<b>Bond &amp; Int.</b>	\$ -	<b>PAT MEICHV I</b>	\$ 1,752.53
<b>Driver's Ed.</b>	\$ -	<b>Rec. Comm.</b>	\$ -	<b>PAT MEICHV II</b>	\$ 804.13
<b>Food Service</b>	\$ 80,716.46	<b>Rec. Benefits</b>	\$ -	<b>B&amp;G Club</b>	\$ 29.00
<b>In-Service</b>	\$ 2,931.95	<b>Misc Gifts/Grant</b>	\$ 1,318.63	<b>IPC Grant</b>	\$ -
<b>Parent Ed.</b>	\$ 192.38	<b>Title I-C Mig.</b>	\$ -	<b>Kids Lit Grant</b>	\$ -
<b>Special Ed.</b>	\$ 386,509.49	<b>Title I</b>	\$ 11,750.61	<b>Pool</b>	\$ 142.50
<b>Vocational</b>	\$ 2,382.53	<b>Title II-A</b>	\$ 100.40		

**Open Forum:**

No One Spoke at Open Forum

**Miscellaneous Reports and Discussion:**

**Positive Comments:**

- Dr. Jerry Hamm commented on the band performance at the Christmas concert and how impressed the discipline of the band members were in their performance.
- Dr. Jerry Hamm commented on the mention of the "Collaborative Academic, Social-Emotional Learning" (CASEL) that is being utilized at the Early Learning Center.
- Dr. Craig Correll commented on the recent performance of the FKHS Theatre Department at the 2019 Thespian Festival in Wichita. The department was one of only four schools asked to perform in front of peers. The students did a phenomenal job, receiving a standing ovation to a capacity crowd of over 650 for their interpretation of Shakespeare's Macbeth entitled "River of Blood".
- Darrel Harbaugh commented on the Brown Mansion tours during the Christmas season and the number of students and student organizations that not only helped with the tours, but also with the decorating and donation of trees and decorations for the trees.
- Trudie Kritz commented on how the ELC grounds look. The City of Coffeyville removed the old trailer units from the campus.

**Central Office Reports:**

1. Superintendent
  - a. Athletic/Activities Update
    - (i) Dr. Zach Johnson – Athletic/Activities Director for the district presented information to the Board regarding the current state of the programs.
    - (ii) Promotion and recognition is primarily on Facebook and Twitter as well as the traditional media outlets such as the newspaper and radio. These are avenues for people to become involved.
    - (iii) Primary areas of focus starting out was centered around four main areas:
      1. Listening and Learning
      2. Building relationships
      3. Being visible and present at all of the various events/activities
      4. Communicate effectively with key stakeholders
    - (iv) Evaluations of coaches and sponsors
      1. 2 to 3 formal observations of practices.

- a. E-walk-Through program is utilized. As soon as a an observation is done it goes to the coach to have a conversation.
- b. Defined criteria are utilized and shared with the coaches
2. End of the season programs
  - a. What is needed, coaching recommendations, promotions, off-season plans, etc.
  - b. Important is being able to facilitate and plan for the program itself. We are working together to try to improve the individual program. Strategies are put in place and monitored to for desired outcomes.
- (v) Practice Consolidation Model
  1. Has shown success in other districts.
    - a. Example: take junior high and senior high football teams and they consolidate, not practice head-to-head, but learn the same procedures and drills all the way through the program.
  2. Allows for rapport and peer-to-peer feedback, building relationships.
  3. Ongoing communication between high school and middle school staff instead of two completely separate philosophies.
- b. Combined Legislative position
  - (i) The four county school districts are looking at publishing a combined legislative position statement. When looking at the number of employees, payroll, and expenses all districts combined is a major economic part of Montgomery County. The four superintendents in the county, primarily based on the superintendent's counsel, which Dr. Correll is a part, put this legislative stance together. The combined position would be approved by the boards and published.
- c. Governor's Counsel Invitation
  - (i) Dr. Correll received an official invitation to be on the Kansas Governor's Counsel representing education. A very distinctive honor, showing all of the hard work and the great things that are going on in Coffeyville School District.
- d. Facility Update
  - (i) Two meetings have been held for the community, one at the middle school and one at the high school for patrons to comment on the bond and needs.
  - (ii) Recently a business owner luncheon was held to hear comments from local business owners regarding a school bond. There were about 12 business owners involved in the meeting.
  - (iii) About 2 million is available currently for the bond cap. There is not enough bond cap currently available to pass a plan at this point, but there are several district's that are having bond elections in the spring. If one of those fails, it will add more funds back to the bond cap amount that is available. However, there are other district who are also looking at possible bond elections if bond cap is available.
  - (iv) Information was passed out to the board that had many of the questions asked by patrons/business owners at the different meetings that have been held. The chart taken from the City of Coffeyville's website shows the mill rate for the various enties over the past several years.
2. Assistant Superintendent in Curriculum Director
  - a. KESA Update
    - (i) New accreditation process. We started the process beginning in year 3 as we already had many things in place. We are currently in year 4 with accreditation taking place during year 5. The process is more hands-on involved by the team the state has set up. It is not just a local visiting team but also a state team.
    - (ii) Information is constantly reviewed so that district's are not "blind-sided" when it comes to year 5.

- (iii) Recommendations are made by the team that are reviewed and implemented. These recommendations are simple “fixes” but take time to review and determine “how” these recommendations will fit.

**Child Nutrition Report**

**Travel Report**

**Coffeyville Recreation Commission (CRC) Report**

**Tri-County Special Education Report**

1. Kari Alexander, teacher apprentice, explained to the Tri-County Board on how she is working through the apprentice program. This allows a person with a degree and some background to work at the same time working on getting their teaching degree.
2. Last year there were 19 openings at Tri-County.

**Community Health Clinic of Southeast Kansas (CHC-SEK) Report**

1. Krista Postai send out a letter stating care was provided to almost 46,000 people. CHC clinics are open 527 hours weekly with a staff of 330 with a payroll of over \$22 million. CHC is now one of the largest care providers in southeast Kansas.
2. The only pediatric dentist acting in rural Kansas works for CHC and is available to patients.

All remaining reports as printed on the agenda and in the Board Booklet

**Executive Session:**

Motion made by Robert Roesky to go into executive session for 10 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:16 pm. Seconded by Magan Martin. Motion carried 6-0.

Reconvened to Open Session at 7:16 p.m. with no action taken.

Motion made by Trudie Kritz to go into executive session for 5 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:21 pm. Seconded by Darrel Harbaugh. Motion carried 6-0.

Reconvened to Open Session at 7:21 p.m. with no action taken.

**Action Items Personnel:**

**Board Action to Approve the Superintendent’s Recommendation for Employment**

Motion made by Robert Roesky to approve superintendent’s recommendation for employment of:

Mary Swindell, Payroll/Insurance Clerk, District

Seconded by Dr. Jerry Hamm. Motion carried 6-0.

**Board Action to Approve the Superintendent’s Recommendation of Supplemental Contract**

Motion made by Robert Roesky to approve superintendent’s recommendation for employment of:

Brian Nagle, Assistant Swim Coach, FKHS

Jordon Gullick, Head Girls Basketball Coach, FKHS (remainder of 2018-19 school year)

Taasha Viets, Assistant Girls Basketball Coach, FKHS (remainder of 2018-19 school year)  
Kendra Mattox, Assistant Girls Basketball Coach, FKHS (remainder of 2018-19 school year)

Seconded by Dr. Jerry Hamm. Motion carried 6-0.

**Board Reflection/Information Request:**

- Magan Martin really appreciated Dr. Johnson's presentation
- Denise Gates commented on the presentation by Dr. Johnson.
- Trudie Krtiz commented on the information presentation by Dr. Johnson and how this information presented has never been presented before.
- Robert Roesky congratulated Dr. Correll on his invitation to be on the Governor's Council.
- Darrel Harbaugh asked a question regarding the cost of Summit Learning. Summit Learning is actually funded by Mark Zuckerberg, founder of Facebook. There are several school districts in Kansas that are participating. Mr. Harbaugh wanted to know if Summit Learning is all online or if there is interaction between the teacher and student.
- Dr. Jerry Hamm asked if the Summit Learning is something that needs to have board approval before being implemented.

**Adjournment:**

At 7:33 p.m., President, Darrel Harbaugh adjourned this January 14, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board