

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

July 8, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, July 8, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. Vice-President, Robert Roesky called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates Dr. Jerry Hamm... <i>(Arrived at 6:01 pm)</i> Trudie Kritz Magan Martin Robert Robson Robert Roesky	Dr. Craig Correll...Superintendent Lora Stalford...Curriculum Director James Elliott...Asst. Supt./Deputy Clerk
Board Members Absent	
Darrel Harbaugh	

Board Action to Reorganize for the 2019-2020 School Year

Election of Board President:

Motion made by Robert Robson to elect Darrel Harbaugh as Board President, second by Magan Martin. Motion carried 6-0.

Election of Board Vice-President:

Motion made by Robert Robson to elect Robert Roesky as Board Vice-President, second by Trudie Kritz. Motion carried 6-0.

Election of Tri-County Representative:

Motion made by Magan Martin to elect Robert Roesky as USD 445 Tri-County Representative, second by Robert Robson. Motion carried 6-0.

Adoption of Agenda:

Motion made by Trudie Kritz to adopt the agenda, second by Dr. Jerry Hamm. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Robson to adopt the consent agenda, second by Trudie Kritz. Motion carried 5-1 with Magan Martin opposed.

- A. Approval of Minutes of Regular Meeting, June 10 and June 2017, 2019
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 633,736.28	Indian Ed.	\$ 767.58	Title IV	\$ 3,151.00
General Fund	\$ 231,940.76	JOM	\$ -	Title VI-B	\$ 2,242.68
LOB	\$ 61,692.56	KPERS	\$ -	21st CCLC-CES	\$ 714.32
4 Yr old AR	\$ 2,345.00	Textbook	\$ -	21st CCLC-ELC	\$ 2,142.43
At-Risk	\$ -	Activity	\$ 295.00	ECBG Grant	\$ 14,379.08
Bilingual	\$ 9,348.42	QZAB	\$ -	PAT MEICHV I	\$ 164.48
Capital Outlay	\$ 113,243.56	Bond & Int.	\$ -	PAT MEICHV II	\$ 579.70
Driver's Ed.	\$ 393.57	Rec. Comm.	\$ 104,844.15	FKHS Pool	\$ 4,777.86
Food Service	\$ 10,667.54	Rec. Benefits	\$ 24,557.14		
In-Service	\$ 1,633.21	Misc Gifts/Grant	\$ -		
Parent Ed.	\$ -	Title I-C Mig.	\$ 1,386.00		
Special Ed.	\$ 406,105.82	Title I	\$ 7,266.28		
Vocational	\$ 3,130.73	Title II-A	\$ 3,222.00		

- C. Designation of Bank for Active Accounts for 2019-2020:
Community State Bank shall be designated as bank for the general account for the first half of the 2019-2020 school year and Commercial Bank shall be designated as bank for the general account for the second half of the 2019-2020 school year. Community State Bank shall be designated as the bank for the activity account for the 2019-2020 school year. The general checking account is authorized for computer generated signature.
- D. Designation of Depository Banks:
Community State Bank, Commercial Bank, Equity Bank and Community National Bank shall be designated as depository banks for the 2019-2020 school year; and these banks shall be notified that in accordance with K.S.A. 91401, effective July 1, 1984, we will accept only fair market value for municipal bonds or US government securities, and will not accept home mortgages as securities pledged for depository coverage.
- E. Designation of Official Newspaper:
The Montgomery County Chronicle shall be designated as official newspaper of Coffeyville Unified School District 445 for the 2019-2020 school year.
- F. Designation of Official Radio:
KGGF Radio shall be designated as official radio station of Coffeyville Unified School District 445 for the 2019-2020 school year.
- G. Designation of Treasurer and Deputy Treasurer:
Marcy Vannoster shall be appointed Treasurer and Mary Swindell as Deputy Treasurer for the 2019-2020 school year.
- H. Appointment of Clerk and Deputy Clerk:
Michael Speer shall be appointed Clerk of the Board of Education and James Elliott as Deputy Clerk for the 2019-2020 school year.
- I. Designation of KPERS Authorized Representative:
Michael Speer and Mary Swindell shall be appointed the authorized KPERS representatives for USD 445 for the 2019-2020 school year.
- J. Approval to renew agreements with federal government and State of Kansas to continue child nutrition programs for 2019-2020; and appointment of Hearing Officer for free and reduced price meal application appeals:
Michael Speer shall be designated the authorized food service representative; and Superintendent, Dr. Craig Correll shall be appointed the hearing officer for free and reduced price meal application appeals.
- K. Designation of Title I Authorized Representative
Lora Stalford shall be designated the authorized Title I representative for the 2019-2020 school year.
- L. Designation of Title IX, Discrimination, Sexual Harassment, and Section 504 Authorized Representative

Dr. Craig Correll shall be designated the authorized Title IX representative for the 2019-2020 school year.

- M. Designation of 504 Coordinator
Alexis McMillin shall be designated the authorized 504 Coordinator for the 2019-2020 school year.
- N. Designation of Freedom of Information Officer:
Superintendent, Dr. Craig Correll shall be designated the Freedom of Information Officer for the 2019-2020 school year.
- O. Designation of Homeless Coordinator
Lora Stalford shall be designated the Homeless Coordinator for the 2019-2020 school year.
- P. Adoption of 1,116-Hour Calendar for 2019-2020 school year.
- Q. Approval of participation in Federal Programs for 2019-2020 and authorized signature by Michael Speer or Dr. Craig Correll to sign grant application
- R. Approval of Section 125 Flex Benefits Administrators: NueSynergy.
- S. Adoption of Resolutions 2019070801 Authorizing Petty Cash Fund Accounts for 2019-2020
- T. Adoption of Resolution 2019070802 Authorizing Early Payment of Claims for 2019-2020
- U. Adoption of Resolution 2019070803 to Waive the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting for 2019-2020
- V. Adoption of Resolution 2019070804 Rescinding Policy Statements and That The Board of Education Adopt the Policy Manual as Presented for 2019-2020
- W. Designation of School Attendance Officers for 2019-2020
- X. Approval of School Board Meeting dates for 2019-2020
- Y. Adoption of Rates and Fees for 2019-2020
- Z. Approval of Holy Name Lunch Agreement

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Mr. Robson commented on how great the outside capstone and brick work being done at RMS looks. He also commented on having the Board Accountability Plan in place.
- Mr. Roesky commented on how excited the new band director is for the new year.
- Mrs. Martin commented on how much the new band director has been out in the community already.

Central Office Reports:

1. Superintendent
 - a. Board Accountability Plan
 - (i) The accountability plan was presented to the school board, broken down by each month.
 - b. Possible Special Meeting of the board on July 16, 2019.
 - (i) There is a possibility that a special meeting will need to be called for Tuesday, July 16, 2019.
2. Business Manager/Clerk of the Board
 - a. Information presented by Deputy Clerk James Elliott to the board regarding the fees for KASB membership (\$11,219) and KASB legal assistance (\$2,100) for the 2019-2020 school year.
 - b. Information presented by Deputy Clerk James Elliott to the board on the total bid for phase 2 and 3 of the capstone/brick work at Roosevelt Middle School totaled \$32,557.50

Tri-County Special Education Report
Community Health Clinic of Southeast Kansas (CHC-SEK) Report
Travel Report
Child Nutrition Report
Coffeyville Recreation Commission (CRC) Report

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board Action to approve the Superintendent's recommendation and adopt the Board Accountability Plan.

Motion made by Magan Martin to approve the Superintendent's recommendation and adopt the Board Accountability Plan, seconded by Dr Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB).

Motion made by Magan Martin to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB), seconded by Dr Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of membership for the KASB Legal Assistance.

Motion made by Magan Martin to approve the Superintendent's recommendation of membership for the KASB Legal Assistance, seconded by Dr Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of Phase 2 and Phase 3 of the capstone work at Roosevelt Middle School by Jay Stewart.

Motion made by Magan Martin to approve the Superintendent's recommendation of Phase 2 and Phase 3 of the capstone work at Roosevelt Middle School by Jay Stewart, seconded by Dr Jerry Hamm. Motion carried 6-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for the employment of:

Tylar Dougan, Teacher Assistant, ELC
Angela King, Secretary, CES
Amber Haymaker, Teacher Assistant, CES
Abby Nation, Teacher Assistant, CES
Rae Allen, Teacher Assistant, CES
Ester Cuevas, Secretary, CES

Seconded by Robert Robson. Motion carried 6-0.

Board Action to approve the Superintendent's recommendation for employment termination:

Motion made by Robert Robson to approve the superintendent's recommendation for the termination of employment for:

Chad Armstrong, Custodian, CES

Seconded by Dr. Jerry Hamm. Motion carried 5-1 with Denise Gates opposed.

Adjournment:

At 6:21 p.m., Vice-President, Robert Roesky adjourned this July 8, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Deputy Clerk of the Board