

**MINUTES OF THE BOARD OF EDUCATION  
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**May 9, 2022**

**Regular Meeting 5:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, May 9, 2022 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm LaKisha Johnson	Dr. Craig Correll...Superintendent Lora Stalford...Curriculum Director Michael Speer...Asst. Sup./Bus. Manager Travis Stalford...Principal, FKHS Luke Claar...Principal, RMS Angela Linthacum...Principal, CES Dr. Amanda Cavaness...Principal, ELC Matt Jordan...KGGF Radio
<b>Board Members Absent</b>	Andy Taylor...Montgomery County Chronicle Several people from the community
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**Adoption of Agenda:**

Motion made by Jason Barnett to adopt the agenda, second by Karen Rittenhouse.  
 Motion carried 7-0.

**Adoption of Consent Agenda:**

Motion made by Robert Roesky to adopt the consent agenda, second by Gail Misch.  
 Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, April 11, 2022
- B. Approval of Bills and Treasurer's Report

<b>Payroll</b>	\$ 595,856.62	<b>Special Ed.</b>	\$ 351,739.73	<b>Title I</b>	\$ 10,436.27
<b>General Fund</b>	\$ 288,859.26	<b>Vocational</b>	\$ 2,690.20	<b>Title II-A</b>	\$ -
<b>LOB</b>	\$ 53,416.90	<b>Indian Ed.</b>	\$ 2,794.02	<b>Title I-C Mig.</b>	\$ -
<b>4 Yr old AR</b>	\$ 325.07	<b>JOM</b>	\$ 375.00	<b>Title IV</b>	\$ 124.00
<b>At-Risk</b>	\$ 713.32	<b>KPERS</b>	\$ -	<b>Title VI-B</b>	\$ 853.04
<b>Bilingual</b>	\$ 42.18	<b>Textbook</b>	\$ -	<b>21st CCLC-CES</b>	\$ 1,323.29
<b>Virtual</b>	\$ 24,007.98	<b>Activity</b>	\$ 4,428.00	<b>21st CCLC-ELC</b>	\$ 4,906.22
<b>Capital Outlay</b>	\$ 8,536.25	<b>Bond &amp; Int.</b>	\$ -	<b>ECBG Grant</b>	\$ 202.48
<b>Driver's Ed.</b>	\$ 3.52	<b>Rec. Comm.</b>	\$ -	<b>PAT MEICHV</b>	\$ 994.36
<b>Food Service</b>	\$ 89,051.37	<b>Rec. Benefits</b>	\$ -	<b>KU Com. Health</b>	\$ 62.72
<b>In-Service</b>	\$ -	<b>Misc Gifts/Gra</b>	\$ 4,239.83	<b>Afterschool</b>	\$ 18.70
<b>Parent Ed.</b>	\$ 427.88	<b>FKHS Pool</b>	\$ -	<b>ESSER</b>	\$ 6,219.31

- C. Acceptance of Resignations/Retirement
1. Resignation – Lisa Watts, Teacher, CES
  2. Resignation – Amy Garcia, Teacher, CES
  3. Resignation – Chelsey Wilson, Teacher, CES
  4. Resignation – Alexis Salway, Teacher Assistant, CES
  5. Resignation – Kelli George, Teacher Assistant, CES
  6. Resignation – Elly Gossard, Teacher Assistant P/T, CES
  7. Resignation – Christina Wulf, Teacher, CES
  8. Resignation – Carmen O’Connor, Child Nutrition
  9. Resignation – Betty Benning, Child Nutrition Floor Manager
  10. Resignation – Kelsa King, Teacher, CES

**Miscellaneous Reports and Discussion:**

**Positive Comments:**

- Gail Misch commented on the grass on the front lawn of the high school and around the new gymnasium is beginning to green up. It looks good.
- Karen Rittenhouse commented on Sol Hanna for qualifying at regionals and heading to state.
- Dr. Jerry Hamm commented on Shaunte Porter’s win at regional track in the shotput and discus. Dr. Hamm also commented on Mykayla Strickland breaking a school record in the hurdles.
- Darrel Harbaugh commented on the performance and production of the “Terrible Infants” by the FKHS Theatre Department and by the instructor Crocket Ward. Mr. Harbaugh also commented on the recent NFL District meet that was held at CES. He congratulated Mr. Cartwright and his staff for a well-run tournament.

**Central Office Reports:**

1. Superintendent
  - a. Tennis Court Information
    - (i) Mr. Harbaugh, Dr. Correll and Mr. Barnett met with Mike Mason and Curtis Chapman regarding the condition of the tennis courts at the park. Dr. Correll assured them that there is no current discussion about doing away with the program, and if the city wanted to visit about partnerships, then the district would be part of it.
  - b. School Handbooks
    - (i) Amanda Cavaness, principal at ELC, presented information to the board regarding the changes to the handbook at ELC and answered various questions from the board.
    - (ii) Angie Linthacum, principal at CES, presented information to the board regarding the changes to the handbook at CES and answered various questions presented.
    - (iii) Luke Claar, principal at RMS, presented information to the board regarding the changes to the handbook at RMS and answered various questions from the board.
    - (iv) Travis Stalford, principal at FKHS, presented information to the board regarding the changes to the handbook at FKHS and answered various questions from the board.
    - (v) There has been some discussion in schools regarding the use of cell phones in the classrooms. This is only a preliminary discussion at this point. Cell phone usage in the classroom is currently left up to the individual teacher.
2. Curriculum Director
  - a. Civic Engagement
    - (i) Delia Northup, Treyton Thompson and Angie Linthacum presented information to the board.

- (ii) Information was passed out that is shared with students to help them determine what groups they can work with to do service projects.
    - 1. Civic Advocacy Network information
    - 2. Volunteer Coffeyville information
  - (iii) There has been some discussion on having 9-10 doing service learning, but then 11-12 moving to civic engagement.
  - (iv) Due to COVID, many things were put on pause, but now they are starting to ramp the program to get students involved and excited.
  - (v) Grades used to have class elections at CES, but stopped during COVID. This will once again get started.
  - (vi) There were many different examples at CES that each class did for civic engagement projects.
  - (vii) Officiating in sports was a class that was added this year.
  - (viii) Professional development will play a big part especially in the political class. We want these to be student led, and not a time when we are putting our own thought or views on students.
3. Business Manager/Clerk of the Board
- a. Republish District Budget
    - (i) Three budgets need to be republished: Preschool Aged At-Risk fund, At-Risk fund, and the general fund.
    - (ii) Packet of information was passed out to the school board by Michael Speer, Business Manager.
    - (iii) Enrollment numbers of student qualifying for Preschool At-Risk increased when the state allowed not only the 4-year-old students who qualified, but also the 3-year-old students who qualified.
    - (iv) The district has to have the authority to spend the money and the district has to have the cash. It does not mean necessarily that the district has to spend the money, but have the authority if it so wishes.
    - (v) Republishing the budget does not change the mill rates or taxes levied.
    - (vi) The Preschool At-Risk and At-Risk funds receive their funds through a budget transfer from the general fund.
    - (vii) The republishing of the budget follows the same procedure as the original publishing the budget. The amend notice stating the hearing will be published. The board must wait 10 days to have the hearing, then action may be taken by the board to adopt the amended budget. At that time, all of the paperwork will be sent to the state and the county to officially increase the authority of the district budget in the three funds.
  - b. Construction Update
    - (i) A two-to-three-week work schedule was reviewed for each of the areas and presented to the school board.
    - (ii) Each of the four main areas of construction was reviewed and pictures of the current progress was presented to the board.
      - 1. FKHS Office/Classrooms
        - a. Storefront for main office area will be installed.
        - b. Carpeting is being installed and casework will begin.
        - c. Final painting and touchups.
      - 2. FKHS Mezzanine
        - a. Final controls for the elevator
        - b. Sheetrock, mud and tape
        - c. Electrical, painting
      - 3. RMS Office/Classrooms
        - a. Entrance sidewalk start
        - b. Sheetrock, storefront for new safe/secure entrance

- c. Painting, carpeting
  4. RMS New Gym
    - a. Duct-work installation
    - b. Goals and other gym equipment installed
    - c. Doors installed
    - d. Electrical, painting
- (iii) The project is still on schedule but supply issues are always of concern.

### **Child Nutrition Report**

#### **Tri-County Special Education Report**

- Tri-County Special Education Report was made verbally by Robert Roesky
- Wyatt Small shared his projects with the Tri-County board.
- Students had various projects they are working on in which they are able to contact “experts” to help them further their project.
- The first week of April was paraprofessional week.
- ESSER II Funds were updated with what has been spent so far.
- Recruitment and retention of teachers is a main focus at Tri-County.
- Greenbush has been doing the gifted program, going on it’s 7<sup>th</sup> year and is doing a great job.

All remaining reports as printed on the agenda and in the Board Booklet

### **Executive Session:**

#### **Personnel Matters**

Motion made by Jason Barnett to move into executive session for 20 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:22 pm. Seconded by Robert Roesky. Motion carried 7-0.

Reconvened to Open Session at 6:22 p.m. with no action taken.  
All members were present.

Motion made by Jason Barnett to move into executive session for 31 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:53 pm. Seconded by Robert Roesky. Motion carried 7-0.

Reconvened to Open Session at 6:53 p.m. with no action taken.  
All members were present.

Motion made by Jason Barnett to move into executive session for 30 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:23 pm. Seconded by Jason Barnett. Motion carried 7-0.

Reconvened to Open Session at 7:23 p.m. with no action taken.  
All members were present.

**Action Items:**

**Board action to approve the Superintendent’s recommendation of the FKHS, RMS, CES and ELC school handbooks for the 2022-2023 school year.**

Motion made by Robert Roesky to approve the Superintendent’s recommendation of the FKHS, RMS, CES and ELC school handbooks for the 2022-2023 school year. Seconded by LaKisha Johnson. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation of student Chromebook laptop purchase from SHI for \$249,337.50.**

Motion made by Gail Misch to approve the Superintendent’s recommendation of student Chromebook laptop purchase from SHI for \$249,337.50 with approved ERATE funding. Seconded by Dr. Jerry Hamm. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation to republish the 2021-2022 school district budget.**

Motion made by Jason Barnett to approve the Superintendent’s recommendation to republish the 2021-2022 school district budget. Seconded by Robert Roesky. Motion carried 7-0.

**Action Items Personnel:**

**Board action to approve the Superintendent’s recommendation of Resolution No. 20220509-01, a Resolution of Intent to Nonrenew Chelsey Martin, a Licensed Employee’s Contract for the 2022-2023 school year.**

Motion made by Jason Barnett to approve the Superintendent’s recommendation of Resolution No. 20220509-01, a Resolution of Intent to Nonrenew Chelsey Martin, a Licensed Employee’s Contract for the 2022-2023 school year. Seconded by Robert Roesky. Motion carried 7-0.

A copy of Resolution No. 20220509-01 was read aloud by Jason Barnett and is included in the Board Booklet and documentation.

**Board action to approve the Superintendent’s recommendation of employment**

Motion made by Dr. Jerry Hamm to approve superintendent’s recommendation for employment of:

Courtney Dixon, Teacher Assistant, ELC  
Cynthia Alford, Teacher, CES  
Delenia Hamlin, Teacher, CES  
Gwendolyn Sally, Teacher, CES  
Holly Denton, Teacher, CES  
Mary Morris, Teacher Assistant, CES  
Molly Rains, Teacher Assistant, ELC  
Julie Stukesbary, Assistant Principal, CES

Seconded by Gail Misch. Motion carried 7-0.

**Executive Session:**  
**To Discuss Negotiations**

Motion made by Jason Barnett to move into executive session for 32 minutes to discuss the latest proposal of language changes in the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in this room at 8:00 pm. Seconded by Robert Roesky. Motion carried 7-0.

Reconvened to Open Session at 8:00 p.m. with no action taken.  
All members present

*At 8:00 pm, Jason Barnett made a motion to take a 10-minute break.  
Seconded by Dr. Jerry Hamm. Motion carried 7-0.  
Meeting resumed at 8:10 pm.*

Motion made by Jason Barnett to move into executive session for 30 minutes to discuss the latest proposal of language changes in the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in this room at 8:40 pm. Seconded by Robert Roesky. Motion carried 7-0.

Reconvened to Open Session at 8:40 p.m. with no action taken.

**Adjournment:**

Motion made by Jason Barnett to adjourn the USD 445 Board of Education meeting. Seconded by LaKisha Johnson. Motion carried 7-0.

At 8:40 p.m., President, Darrel Harbaugh adjourned this May 9, 2022 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board