

**MINUTES OF THE BOARD OF EDUCATION  
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**July 8, 2024**

**Regular Meeting 4:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, July 8, 2024 at 4:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Jason Barnett called the meeting to order at 4:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Cindy Price	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Michael Speer...Dep. Sup./Bus. Manager
Matt Jordan <i>(arrived at 4:04 pm)</i>	Andy Taylor...Montgomery County Chronicle
Robert Roesky	Hanna Emberton ...Coffeyville Journal
Jason Barnett	
Denise Gates	
LaKisha Johnson	

**Adoption of Agenda:**

Motion made by LaKisha Johnson to adopt the agenda, second by Denise Gates.  
Motion carried 6-0.

**Adoption of Consent Agenda:**

Motion made by LaKisha Johnson to adopt the consent agenda with the change or removing the June 30, 2025 from the regularly scheduled board meeting list. Second by Denise Gates.  
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, June 10 and June 24, 2024
- B. Approval of Bills and Treasurer's Report

<b>Payroll/Liability</b>	\$ 638,720.79	<b>Vocational</b>	\$ 24.25	<b>Title I-C Mig.</b>	\$ -
<b>General Fund</b>	\$ 108,238.65	<b>Indian Ed.</b>	\$ 3,520.87	<b>Title IV</b>	\$ -
<b>LOB</b>	\$ 88,131.54	<b>JOM</b>	\$ -	<b>Title VI-B</b>	\$ 70.00
<b>PreSchool AR</b>	\$ 1,071.61	<b>KPERS</b>	\$ -	<b>21st CCLC-CES</b>	\$ -
<b>At-Risk</b>	\$ -	<b>Textbook</b>	\$ -	<b>21st CCLC-ELC</b>	\$ 517.84
<b>Bilingual</b>	\$ 2,500.00	<b>Activity</b>	\$ 577.26	<b>ECBG Grant</b>	\$ 16,448.25
<b>Virtual</b>	\$ -	<b>Bond &amp; Int.</b>	\$ -	<b>PAT MEICHV</b>	\$ 745.19
<b>Capital Outlay</b>	\$ 24,905.11	<b>Rec. Comm.</b>	\$ 226,858.47	<b>KU Com. Health</b>	\$ 838.88
<b>Driver's Ed.</b>	\$ -	<b>Rec. Benefits</b>	\$ 42,884.49	<b>Afterschool</b>	\$ -
<b>Food Service</b>	\$ 69,300.66	<b>Gifts/Grant</b>	\$ 108.23	<b>ESSER III</b>	\$ 93,413.80
<b>In-Service</b>	\$ 973.08	<b>FKHS Pool</b>	\$ -	<b>KDHE K12 COVID</b>	\$ 9,268.25
<b>Parent Ed.</b>	\$ 211.79	<b>Title I</b>	\$ 1.00	<b>Homeless</b>	\$ 5,714.79
<b>Special Ed.</b>	\$ 335,691.11	<b>Title II-A</b>	\$ -		

- C. Designation of Bank for Active Accounts for 2024-2025 *(pg. 35)*
- D. Designation of Depository Banks for 2024-2025 *(pg. 35)*

- E. Designation of Official Newspaper for 2024-2025 (pg. 35)
- F. Designation of Official Radio Station for 2024-2025 (pg. 35)
- G. Appointment of Treasurer and Deputy Treasurer for 2024-2025 (pg. 35)
- H. Appointment of Clerk and Deputy Clerk for 2024-2025 (pg. 35)
- I. Designation of KPERS Authorized Representative for 2024-2025 (pg. 35)
- J. Renewal of Agreements with Federal Government and State of Kansas to Continue Child Nutrition Programs and Appointments of Hearing Officer for Free and Reduced-Priced Meal Application Appeals for 2024-2025 (pg. 35)
- K. Designation of Title I Authorized Representative for 2024-2025 (pg. 36)
- L. Designation of Title IX Authorized Representative for 2024-2025 (pg. 36)
- M. Designation of 504 Authorized Coordinator for 2024-2025 (pg. 36)
- N. Designation of Freedom of Information Officer for 2024-2025 (pg. 36)
- O. Designation of Homeless Coordinator for 2024-2025 (pg. 36)
- P. Adoption of 1,116 Hour Calendar
- Q. Approval of Participation in Federal Programs for 2024-2025 and Authorization to Sign Grant Applications
- R. Approval of Section 125 Flex Benefits Administrators: NueSynergy
- S. Designation of School Attendance Officers for 2024-2025 (pg. 37)
- T. Designation of School Board Meeting Dates for 2024-2025 (pg. 38)
- U. Approval of Adoption Rates and Fees for 2024-2025 (pg. 39)
- V. Approval of Holy Name Lunch Agreement for 2024-2025 (pg. 40)
- W. Child Nutrition Report (pg. 92)

#### **Miscellaneous Reports and Discussion:**

##### **Positive Comments:**

- LaKisha Johnson commented on the Booster Club registration has started. LaKisha is the new membership coordinator. Mrs. Johnson commented on the more participants there are in the Booster Club, the more they are able to help both the high school and the middle school.

##### **Central Office Reports:**

1. Business Manager/Clerk of the Board
  - A. Revenue Neutral Rate/Budget changes and projections
    - i. Various action times were reviewed with the board.
    - ii. Preliminary budget information was reviewed showing the possible mill rate, but primarily for supporting documentation of the intent to exceed the RNR.
    - iii. The district will exceed the RNR in the "other" funds category, but the overall mill rate for the school district is expected to decrease as compared to the previous year's mill rate.
    - iv. A timeline of budget proposals, publications and adoptions was presented to the board.

##### **Tri-County Special Education Report**

- Tri-County Special Education Report was made verbally by Robert Roesky
- Mr. Roesky commented on reflective reports given to the Tri-County Board from a first-year teacher and a 5<sup>th</sup> year teacher. The 5<sup>th</sup> year teacher group created a "Parent's Guide to the IEP" and "IEP at a Glance" documents for the parents to have and use.
- New funds are coming to the school districts to help offset some of the costs that are being transferred out of general fund and over to cover the special education costs. Each district will receive funds and then send those funds on to the coop. The coop worked with the school superintendents and agreed to a 13% increase over the previous years in funding. This does not include the regular flow-through money sent to the school districts.

- Special Education headcount is up approximately 15 students over last year for the coop at this time.

All remaining reports as printed on the agenda and in the Board Booklet

**Action Items:**

**Board action to approve the Superintendent’s recommendation of Child Nutrition meal pricing for the 2024-2025 school year.**

Motion made by Robert Roesky to approve the Superintendent’s recommendation of Child Nutrition meal pricing for the 2024-2025 school year. Seconded by Darrel Harbaugh. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation of Resolution No. 20240708-01, a resolution to adopt the Kansas Homeland Security Region H Hazard Mitigation Plan.**

Motion made by Cindy Price to approve the Superintendent’s recommendation of Resolution No. 20240708-01, a resolution to adopt the Kansas Homeland Security Region H Hazard Mitigation Plan. Seconded by Denise Gates. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-02, Authorizing Petty Cash Fund Accounts.**

Motion made by Denise Gates to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-02, Authorizing Petty Cash Fund Accounts. Seconded by LaKisha Johnson. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-03, Authorizing Early Payment of Claims.**

Motion made by Denise Gates to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-03, Authorizing Early Payment of Claims. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-04, Waiving the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting.**

Motion made by LaKisha Johnson to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-04, Waiving the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-05, Rescinding Policy Statements and the Board of Education Adopt the Policy Manual as Presented.**

Motion made by Robert Roesky to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-05, Rescinding Policy Statements and the Board of Education Adopt the Policy Manual as Presented. Seconded by Denise Gates. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-06 Local Option Budget Percentage.**

Motion made by Darrel Harbaugh to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-06 Local Option Budget Percentage. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation to inform the Montgomery County Clerk of the Board’s intent to exceed the Revenue Neutral Rate for fiscal year 2025.**

Motion made by Darrel Harbaugh to approve the Superintendent’s recommendation to inform the Montgomery County Clerk of the Board’s intent to exceed the Revenue Neutral Rate for fiscal year 2025. Seconded by Matt Jordan. Motion carried 7-0.

**Adjournment:**

At 4:36 p.m., President, Jason Barnett adjourned this July 8, 2024 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board